

Newstead Wood School 16-19 Bursary Policy

Newstead Wood School Bursary

Eligibility:

To be eligible to receive a bursary a student must be over 16 and aged under 19 on the 31st August in the academic year in which they start their programme of study and must satisfy the EFA residency criteria.

To continue to receive the bursary the student must also have a minimum of 90% attendance and be making satisfactory academic progress.

Levels of Bursary Payment

There are three levels of bursary payment.

Level One:

£1200 per annum (£600 in autumn term, £300 spring and £300 summer)

This will be paid to applicants who are in care, care leavers, in receipt of income support (or universal credit) in their own name; or in receipt of both employment support allowance/universal credit **and** disability living allowance/personal independence payment. Evidence will need to be provided to support the application.

This will be paid by cheque half termly.

Level Two:

£800 per annum (£400 in autumn term, £200 spring and £200 summer)

This will be paid to applicants in receipt of free school meals.

Students apply for funds for specific educational purposes. The Headteacher will assess each claim and authorise payments up to the permitted maximum in each term. No student will receive more than £800 per year.

Level Three:

£200 per annum (£75 in autumn term, £75 spring and £50 summer)

This will be paid to applicants with an identifiable financial need who do not fall into categories One or Two. Evidence will need to be provided to support the application.

Students apply for funds for specific educational purposes. The Headteacher will assess each claim and authorise payments up to the permitted maximum in each term. No student will receive more than £200 per year.

Process

Students are to be encouraged to apply for a bursary as soon as possible at the start of the academic year. Although it is acknowledged that there will be in-year applications as circumstances may change. An application form is to be completed and submitted to Mrs Faulkner, Head of Student Services, Sixth Form with accompanying evidence. Mr Bournat or Mrs Smith will then assess the application and possibly meet with the applicant. The Headteacher will then be presented with the application for his consideration.

Specific Educational Purposes:

Cost of transport

Meals in school

Books and equipment

Educational trips